

Summer Program Lead - Conservation

The Riverwood Conservancy (TRC) is a volunteer- and member-based charity in Mississauga that provides programs to the community in nature and environmental education, natural areas stewardship / conservation and gardening.

In this full-time, experience-rich, career-path summer position, the Summer Program Lead – Conservation, under the supervision of the Gardens Coordinator, coordinates, schedules, and leads summer youth volunteers with daily conservation activities to improve the ecological health of Riverwood, and provide opportunities for students to fulfill their 40-hour community service requirements.

Position Responsibilities:

- Organize, schedule, track hours, supervise, and lead summer youth volunteers in daily conservation activities;
- Support conservation activities at Riverwood;
- Revitalize degraded areas to improve and protect Riverwood ecology, habitat, and wildlife (plant and animal) biodiversity.
- Manage populations of invasive plants, helping to map their populations;
- Maintain and monitor public trails, reporting any safety issues;
- Maintain and monitor bird feeders and nesting boxes;
- Plant native trees, shrubs, and perennials, and help to monitor their success;
- Support volunteer groups of diverse ages and abilities;
- Keep the grounds tidy and litter-free;
- Support public education programs, special events, and aquaria care as needed;
- Arrive prepared and on time for work.

Skills and Qualifications:

- Interest and some experience in ecology, environmental science/studies, biology, botany, geology, or related studies;
- Some hands-on conservation experience and ability to identify flora and fauna are assets;
- Demonstrated leadership skills, and ability to adapt to changing work plans;
- Sense of humour and excellent communication, organization, and multi-tasking skills;
- Ability to work safely as a team and independently with minimal supervision;
- Ability to work with and lead volunteers of diverse backgrounds;
- Appreciation of the environment and out-of-doors work;
- Experience in ArcGIS and GPS use is an asset – some computers skills are also an asset;
- A valid vulnerable sector check is required, or the ability to acquire one;
- Training in emergency first aid and CPR is an asset, or training will be provided;
- A valid “G” driver’s license is an asset.

Working Environment and physical/sensory demands:

- Outdoor environment: The position requires the ability to safely lead participants over uneven and hilly terrain, and under a variety of weather conditions;
- Indoor environment: Typical office and office equipment, shared space and artificial lighting;
- Lengthy periods of standing/walking during events and program activities;
- Ability to lift up to 35 lbs (16kg);

- Proficiency with operation of various equipment, including computers and office devices (e.g., photocopier, telephone, etc.)

Deliverable upon completion of contract:

- A professional written report summarizing your experience, accomplishments, and program statistics with recommendations for future management of the site and program.

Start date is expected to be Monday, June 29th, 2026, with an end date of August 21st, 2026. This position is full-time at 37.5 hours per week, and the hourly wage is \$18.60 per hour. Workdays are 8:30am to 4:00pm. Some after-hours work may be required.

Interested candidates are required to submit a resume and cover letter by email (in PDF format only) by April 8th, 2026, to Brian Packham at **Info@TheRiverwoodConservancy.org**.

Availability of position will be dependent on funding. The Riverwood Conservancy thanks everyone for applying but resources allow us to reply only to those candidates who are selected for an interview.

Because this position would be supported by a Canada Summer Jobs Grant, applicants must:

- Be between 18 and 30 years of age
- Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment
- Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada.