

Summer Camp Lead

The Riverwood Conservancy (TRC) is a volunteer- and member-based charity in Mississauga that provides programs to the community in nature and environmental education, natural areas stewardship/conservation and gardening.

The Summer Camp Lead (SCL) will co-deliver nature-based day camp programs for children ages 6 to 11, reporting to the Camp Director (CD). Day Camp provides active, engaging, and meaningful outdoor experiences to enhance wellbeing, and grow knowledge and skills in biodiversity, conservation and gardening. Day camp will be staffed by the CD and other SCLs and supported by volunteers. The SCL will be involved in planning, delivering, and reporting on camp activities as well as directly supervising campers and volunteers. This is an outstanding opportunity for an enthusiastic, fun-loving and creative person interested in a career in nature-based education.

This high-quality program will take place in Riverwood's beautiful natural spaces and gardens right in the heart of Mississauga, with an indoor base at Chappell House.

Position Responsibilities:

- Co-planning and delivery of day camp programs that include games, crafts and outdoor activities that support nature connection, skills and knowledge development;
- Take a flexible approach to program delivery and be prepared to adjust as needs require;
- Foster a positive and inclusive camp culture by role modeling flexibility, resilience, caring concern and fun energy;
- Ensure the health and safety of campers including monitoring behavior and addressing incidents and emergencies with support from the CD;
- Teach safe use of tools appropriate to activities;
- Assist with the training and supervision of day camp's secondary school volunteers/co-op students;
- Interact positively with partners, funders, and members of the public while delivering camp programs;
- Prepare and/or purchase camp activity materials in advance;
- Track tasks, manage timelines, keep records and other camp administration as required;
- Provide First Aid to campers and/or volunteers as required;
- Support a volunteer team caring for turtles and aquaria;
- Arrive prepared and on time for work.

Skills and Qualifications:

- Prior experience working with children in a camp or recreational setting;
- A demonstrated ability to develop, plan and deliver fun, safe, age-appropriate activities for children;
- A passion for the outdoors accompanied by knowledge of local biodiversity and a proven ability to assess environmental risks;
- A motivational and inspiring leadership style for children and teens;
- An ability to respond to campers' varied, changeable needs in a flexible and creative way with a caring, patient approach;
- A clear communication style and strong interpersonal skills for working with campers, caregivers, volunteers, co-workers, and the public;
- A demonstrated ability to collaborate on planning, program delivery and administration;

- Experience supporting children with diverse needs is an asset;
- A valid Vulnerable Sector Check is required, or the ability to acquire one;
- Current certification in Standard First Aid and CPR C

Working Environment and physical/sensory demands:

- Outdoor environment: The position requires the ability to safely lead participants over uneven and hilly terrain and under a variety of weather conditions;
- Indoor environment: Typical office and office equipment, shared space and artificial lighting;
- Lengthy periods of standing during public events and program activities;
- Ability lift up to 35 lbs (16 kg);
- Proficiency with operation of various equipment, including computers and office devices (e.g., photocopier, telephone, etc.);

Deliverable:

- A professional, written report documenting and evaluating the summer camp program including key learning and recommendations.

Start date is expected to be Monday, June 15th, 2026, with an end date of August 28th, 2026. This position is full-time at 37.5 hours per week, and the hourly wage is \$18.60 per hour. Workdays are 8:30am to 4:00pm. Some after-hours work may be required.

Interested candidates are required to submit a resume and cover letter by email (in PDF format only) by April 8th, 2026, to Brian Packham at Info@TheRiverwoodConservancy.org.

Availability of position will be dependent on funding. The Riverwood Conservancy thanks everyone for applying but resources allow us to reply only to those candidates who are selected for an interview.

Because this position would be supported by a Canada Summer Jobs Grant, applicants must:

- Be between 18 and 30 years of age
- Be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment
- Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada.